

Athens-Clarke County – Public Utilities – Water Business Office
UNDERGROUND LEAK ADJUSTMENT FORM

CUSTOMER TO COMPLETE

(Please Print)

Water Account Number _____ - _____ Daytime Telephone # (____) _____

Name, as it Appears on Account _____

Service Address _____

Mailing Address (if different from service location) _____

Please Check One: Residential _____ Commercial _____

Do You Live at This Location? _____ Number of Persons in Household _____

Number of Houses on Meter _____ Amount of Bill Which Shows Leak \$ _____

Gallons Shown on Bill during Leak: _____

Briefly Describe Your Leak Problem: _____

Signature of Customer _____

How We Determine Leak Adjustments

Adjustments are determined by average history of 1 year prior to the leak. Any usage over the average is considered the leak portion. On the water leak portion the Water Business Office will absorb ½ the cost and adjust up to two (2) consecutive bills that may have been affected by the problem. If you have sewer charges, the charges for the sewer leak portion are reduced to the average amount. A Licensed Plumber must certify that repairs have been made before an adjustment is made as per Section 5-3-13, Paragraph B of the Athens-Clarke County Code.

PLUMBER TO COMPLETE

This is to certify that on this date: _____ the plumbing firm of _____
made the following repairs at the above location:

Were the repairs due to an underground leak? Yes _____ No _____ Date: _____

PLUMBER'S SIGNATURE: _____

PLUMBER'S LICENSE #: _____

*** Plumber must attach an itemized statement of repairs on Company Letterhead to include:

- What the problem was and when the repairs were made
- The length of time to repair
- The equipment and materials used in the repair

*** ACC Public Utilities reserves the right to contact the Plumber and/or make a site visit for visual review of repair(s) made.

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